

111110 Components of State/County Plan of Cooperation

(a)

The Department shall annually develop and enter into a State/County Plan of Cooperation with each local child support agency.

(b)

The State/County Plan of Cooperation shall set forth the local child support agency's responsibilities for administering Title IV-D services and carrying out the state plan, including, but not limited to, locating custodial and non-custodial parents, establishment of paternity, the establishment, modification, and enforcement of child support and medical support orders, enforcement of spousal support orders, collection and distribution of child support, and the preparation of reports and maintenance of records

(c)

The State/County Plan of Cooperation shall, at a minimum, include all of the following: (1) A clear description of the specific duties, functions and responsibilities of each party. (2) Clear and definite standards of performance the local child support agency must meet. (3) A specific statement that the parties will comply with Title IV-D, implementing federal regulations and any other applicable state and federal laws, regulations and requirements. (4) The financial arrangements between the parties. (5) A description of records that shall be maintained and the methods that will be employed to safeguard these records as

required by Article 5 of Subchapter 1 of this chapter relating to records management. (6) A statement of the specific dates on which the State/County Plan of Cooperation begins and ends. (7) A statement describing any conditions for revision or renewal, and the circumstances under which the State/County Plan of Cooperation may be terminated.

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A description of records that shall be maintained and the methods that will be employed to safeguard these records as required by Article 5 of Subchapter 1 of this chapter relating to records management.

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A statement of the specific dates on which the State/County Plan of Cooperation begins and ends.

(7)

A statement describing any conditions for revision or renewal, and the circumstances under which the State/County Plan of Cooperation may be terminated.

(d)

The State/County Plan of Cooperation shall also include the Annual Automation Cooperation Agreement between the Department and the local child support agency specifying the responsibilities, activities, milestones and consequences in regard to automation, as specified in Section 10081 of the Welfare and Institutions Code.

(e)

The Department may also include in the State/County Plan of Cooperation special contract provisions detailing the responsibility of the local child support agency for carrying out new initiatives or programs defined by the Department or necessary to address the need for program improvement by a local child support agency.